Terms of Reference
Sierra Leone co-lead

1. Role description

Technology has the potential to help address the global learning crisis, but that potential is not being realised. At EdTech Hub, we do rigorous academic research on how to use technology in education and provide technical assistance to support decision-makers inside and outside government to make clear policy and implementation decisions to achieve maximum impact.

EdTech Hub works closely with governments and education stakeholders around the world to identify opportunities to support governments to develop and apply rigorous research. EdTech Hub is seeking a suitably qualified person to act as EdTech Hub’s Sierra Leone co-lead focusing on the design and implementation of EdTech Hub’s country strategy in Sierra Leone.

The role will be located in Freetown, Sierra Leone. While the role is budgeted for an average of 3 days a week (budgeted days may increase depending on workload and budget), the exact time per week will fluctuate depending on need.

EdTech Hub invites individuals with relevant expertise in education and technology in Sierra Leone to submit their CV (maximum 3 pages) and a cover letter (maximum 1 page). Shortlisted candidates will be contacted directly by the EdTech Hub team using the contact email address provided.

Please send your application or any questions you may have to opportunities@edtechhub.org by August 4th 2023.

<table>
<thead>
<tr>
<th>Role</th>
<th>Sierra Leone Country Co-Lead</th>
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</thead>
<tbody>
<tr>
<td>Team(s)</td>
<td>Engagement</td>
</tr>
<tr>
<td>Line manager</td>
<td>Global Engagement Lead</td>
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<tr>
<td>Time commitment</td>
<td>3 days per week. Potential for increase based on budget, availability and workload.</td>
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Period

September 2023 to August 2024. Potential for extension based on performance.

Primary location

Sierra Leone

Responsibilities

- **Strategy implementation:** Work with the existing Sierra Leone co-lead to plan and implement a country-level strategy for Sierra Leone. This strategy articulates how EdTech Hub’s tools and approaches are being deployed to generate evidence and support evidence uptake in relation to two of EdTech Hub’s five thematic areas (In-service TPD and Technology to strengthen data and education management). In future, this may expand to the other thematic areas.

- **Partnership building/relationship management:** Build partnerships and manage relationships with government, development partners and other stakeholders. The candidate will be required to work with the existing Sierra Leone co-lead to 1/ ensure stakeholders are aware of the existence of the Hub, 2/ identify opportunities for collaboration, 3/ establish relationships that will facilitate evidence generation and uptake; and 4/ support the emergence of a more efficient and effective education system that in turn supports a growth in learning outcomes.

- **Support evidence generation and uptake:** Work with the broader country leadership team to identify and pursue opportunities to increase EdTech Hub’s impact in Sierra Leone and globally, especially when it comes to opportunities for increasing evidence generation, application and demand within existing frameworks and partnerships.

- **EdTech Hub overall country activity support:** Work with the existing Sierra Leone co-lead to coordinate all in-country activities for supporting country-level research and innovation activities (i.e. hub-led research, EdTech Hub proposals/plans, technical contributions to other work streams, etc.) that improve the generation and application of evidence at all levels of the system.

- **Country lead team collaboration:** Liaise with other Country Leads to generate cross-country learnings and insights and foster opportunities for engagements across multiple EdTech Hub focus countries (Bangladesh, Ghana, Kenya, Pakistan, Sierra Leone, Tanzania, Malawi).

- **Technical assistance implementation and management:** Engage with in-country stakeholders (government, development partners, NGO/CSOs) to identify areas where
EdTech Hub technical assistance can lead to evidence generation and uptake. Lead the delivery of these technical assistance projects.

**Qualifications and experience**

The following qualifications and experience are required to be considered in this role.

- Currently located in and with the right to work in Sierra Leone (i.e., appropriate residency, work visa/permit) and intends to remain in Sierra Leone for the duration of the assignment.
- Knowledge of the Sierra Leonean education system context and operating environment.
- A bachelor's degree in education, social sciences, humanities or other relevant disciplines.
- At least 3 - 5 years of experience working in the education and/or technology sector.
- At least 2 years of experience on projects involving the use of EdTech. Experience with data for decision-making and/or Teacher Continuous Professional Development (TCPD) is preferred, but not required.
- Experience working closely with counterparts in Sierra Leone including government, development partners, and NGO/CSO stakeholders.

**Skills and abilities**

The candidates should be able to demonstrate the following skills and abilities:

- **Technical** expertise to ensure technical assistance outputs and guidance to country partners are of the highest quality.
- **Collaboration** both internal and external to the Hub.
- **Flexibility** to respond to shifts in priorities as they may occur.
- **Communication** in both written and spoken language.
- **Connection-making** to support research and innovation teams to find in-country opportunities.